



منظمة الشروق للتنمية الاجتماعية والثقافية

ALSHROOQ ORGANIZATION FOR SOCIAL & CULTURAL DEVELOPMENT

1. Company Information

Company name: _____

Registration Number: _____

Address: _____

Contact Person: _____

Email: _____

Phone: _____

2. Mandatory Documents

1. Registration certificate	☐
2. Commercial licence	☐
3. Tax certificate	☐
4. Zakat certificate	☐
5. Bank statement	☐
6. Delivery commitment	☐
7. Similar contract evidence	☐
8. Technical compliance table	☐
9. Signed quotation form	☐

3. Sample Requirement

1. One complete household kit	☐
2. One complete tool bag	☐

4. Conflict of Interest Declaration

The undersigned bidder hereby declares that neither the company, its owners, directors, employees, nor representatives have any actual, potential, or perceived conflict of interest in relation to this procurement process.

The bidder confirms that:

- No employee, board member, or representative of the contracting organisation has any financial or personal interest in the bidder's company.
- The bidder has not offered and will not offer any inducement, gift, favour, or benefit to influence the procurement process.
- Any actual or potential conflict of interest that may arise during the procurement process or contract implementation shall be disclosed immediately in writing to the contracting organisation.

The bidder understands that failure to disclose a conflict of interest may result in disqualification from the tender process or termination of any resulting contract.

5. Anti-Corruption Declaration

The bidder certifies that it has not engaged and will not engage in any corrupt, fraudulent, collusive, coercive, or obstructive practices in connection with this procurement process.

The bidder further confirms that:

- No bribes, commissions, kickbacks, gifts, or other improper payments have been offered, promised, or made to any person involved in the procurement process.
- All information submitted as part of this quotation is true, accurate, and complete.
- The bidder will fully cooperate with any inquiry or audit relating to this procurement process.
- The bidder understands that any evidence of corruption or fraudulent conduct may result in immediate disqualification, contract termination, recovery of funds, and possible legal action.

6. Supplier Declaration and Signature Block

I, the undersigned, certify that:

- I am duly authorised to sign this quotation on behalf of the bidder.
- I have read and understood the requirements of this RFQ.
- The information provided in this submission is accurate and complete.
- The offered goods comply with the technical specifications stated in the RFQ unless explicitly identified as a deviation.
- The bidder agrees to be bound by the terms and conditions contained in this procurement process.

Company Name	
Authorised Representative	
Position/Title	
Telephone	
Email Address	
Signature	
Company Stamp/Seal	
Date	